The University of Mississippi  
Cash Report (Form UM-5)  
(Revised 3/28/05)  

CASH REPORT PERIOD

<table>
<thead>
<tr>
<th>Report Number</th>
<th>Department</th>
</tr>
</thead>
</table>

Cash Report (Form UM-5)

CASH REPORT PERIOD

<table>
<thead>
<tr>
<th>Show Numbers in each Series</th>
<th>For Credit To:</th>
<th>For Credit To:</th>
<th>For Credit To:</th>
<th>For Credit To:</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Separately</td>
<td>Short A/C Assign</td>
<td>Short A/C Assign</td>
<td>Short A/C Assign</td>
<td>Short A/C Assign</td>
<td></td>
</tr>
<tr>
<td>Beginning Receipt Number</td>
<td>BA-G/L-Acct. No.</td>
<td>BA-G/L-Acct. No.</td>
<td>BA-G/L-Acct. No.</td>
<td>BA-G/L-Acct. No.</td>
<td></td>
</tr>
<tr>
<td>Ending Receipt Number</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Receipts

* Less Total Credit Cards Amts Received

Total to be Accounted For

Amount Over/(Short)

Total Amount Deposited to Bursar

A. Coin
B. Currency
C. Total Cash (A + B)
D. Total Checks
Total Deposited (C+D)

** Deposited As Follows

Bursar Receipt Numbers

Cash Check

* Enter a positive number
** Required

Cash Counted by (signature and date)

Report Prepared by (signature and date)

Instructions For Entering Account Information

If the Bursar's Office has provided a 4-digit short account assignment for your account, enter that number under the heading "Short A/C Assign". If you do not have a 4-digit short account assignment, enter your Business Area, G/L, and Account Number under the heading "BA-G/L-Acct. No."